

REGULAR MEETING January 7, 2019

BE IT REMEMBERED THAT ON THIS THE 7th DAY OF JANUARY 2019, THERE WAS BEGUN AND HELD A REGULAR SESSION OF WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11 WITH THE FOLLOWING MEMBERS PRESENT:

Willie Sanders, Director Section 1
Mark Ducroz, Director Section 2
Horace Buchanan, Director Section 3
John Phillips, Director Section 4

CONVENING MEETING

President Ducroz convened this Regular Session of West Brazoria County Drainage District No.11 at 4:00 PM finding a quorum present. Director Sanders gave the invocation and President Ducroz led the audience in the Pledge of Allegiance.

PUBLIC APPEARANCES

There were no public appearances.

ORDER NO. 1 – APPROVAL OF MINUTES OF MEETING OF DECEMBER, 2018

Motion by Director Buchanan, second by Director Phillips, to approve the December, 2018, meeting minutes. All present voting aye, motion carried.

ORDER NO. 2 – APPROVAL OF THE FINANCIAL REPORT FOR DECEMBER 2018

Each director was given a copy of the December 2018 financial report prepared and presented by Ms. Lanehart. The financial report is attached. Motion by Director Buchanan, second by Director Sanders, to accept the December 2018 financial report as presented. All present voting aye, motion carried.

ENGINEER’S REPORT

Engineer Collins reported work on several projects including a draft of a Drainage Criteria Manual. He presented a written summary of projects, as well as highlighting certain projects in each section. In addition, he noted that he had been approached about an RV park near the end of the San Bernard River. On the matter of the Bell Creek project, Baker & Lawson must submit a plat to Mr. Collins before any additional work can be done on that project. He also mentioned ways to ascertain new drainage projects are completed according to designs approved.

DIRECTOR'S REPORT – DIRECTOR PHILLIPS – SECTION 4

Director Phillips presented his report which is attached to these minutes.

DIRECTOR'S REPORT - DIRECTOR BENNETT– SECTION 5

Due to his absence, Director Bennett had no report and is expected to resign at the February, 2019, meeting due to family illness.

DIRECTOR'S REPORT - DIRECTOR SANDERS– SECTION 1

Director Sanders presented his report which is attached to these minutes.

DIRECTOR'S REPORT – DIRECTOR BUCHANAN – SECTION 3

Director Buchanan presented his report which is attached to these minutes.

DIRECTOR'S REPORT - DIRECTOR DUCROZ – SECTION 2

Director Ducroz presented his report which is attached to these minutes.

HERBICIDE REPORT

Director Sanders presented the herbicide report which is attached to these minutes. He stated that there was no change in the report.

ORDER NO. 3 – APPROVAL OF ACCOUNTS PAYABLE

Motion by Director Buchanan, second by Director Phillips, to approve payment of bills as presented in the amount of \$13,549.69. A list of bills approved for payment is attached. All present voting aye, motion carried.

ORDER NO. 4 – INVESTMENT OFFICER'S REPORT

Director Buchanan reported that \$11,900 was transferred last month from a money market account to the operating account. Based on accounts payable, Mr. Buchanan has requested \$13,500 be transferred from the money market account to the operating account. Motion by Director Buchanan, second of Director Sanders, to transfer \$13,500 from the money market account to the operating account. All present voting aye, motion carried.

POLICIES AND PROCEDURE/WORK GUIDELINES

Director Buchanan had sent proposals for changes to policies to each director. This issue should be on the February 2019 agenda.

ANNOUNCEMENTS

The next meeting is scheduled for February 4, 2019.

ORDER NO.5 – ADJOURN

Motion by Director Buchanan, second by Director Phillip, to adjourn the meeting. All present voting aye, motion carried.

President Ducroz adjourned the meeting at 4:23 PM.

MARK DUCROZ, PRESIDENT
DIRECTOR SECTION 2

Attest:

WILLIE SANDERS, SECRETARY
DIRECTOR SECTION 1